

# RETAKE PROCEDURE

## MULTIPLE CHOICE SUMMATIVE 1

Requirements for **Summative 1 Assessment** retakes:

1. All assignments and assessments for the unit are submitted BEFORE the original assessment date
2. An error analysis form for the Summative Assessment has been completed during a study session with Mrs. Bastian
  - a. Study session has taken place during FLEX or after school
  - b. A parent/guardian signature is on the error analysis
  - c. A parent/guardian signature is on the original Summative Assessment answer sheet
3. If a student is absent on the day of the assessment, he/she forfeits the privilege to a retake

**\*\*Students must wait 24 hours between remediation and retaking the assessment\*\***

**\*\*Once the next Unit Summative 1 Assessment has been taken, no retakes for that Unit 1 will be given\*\***