

I give you this

# Note Taking Tips and Tricks

## Outline Notes

- I. Main Topic
  - A. Sub-Heading
  - B. Sub-Heading
    - i. Examples/explanation/more information
- II. Main Topic
  - A. Sub-Heading
    - i. Examples/explanation/more information
  - B. Sub-Heading
  - C. Sub-Heading

← YOU fill in this

## Example of Outline Notes

- I. Causes of World War I
  - A. Militarism
    - i. Countries built up their militaries because their neighbors were, causing a chain reaction
  - B. Alliances
    - i. European countries made secret alliances with each other as a result of the militarism

## Other Things to Do/Add to Your Notes

**Don't worry about writing everything down word for word**

Come prepared so you know key points. **READ BEFORE YOU COME TO CLASS**

Add the Date! (It will help keep things in order)

**LISTEN!!**

Some of the most important info is given this way

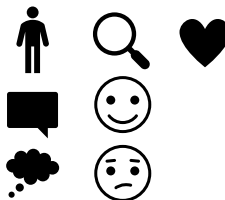
Don't worry about making your notes pretty!

Write out examples in a blank area and draw a shape around it to jog your memory

If something interesting is said, write it down!

If they draw it, so do you! (Provides visual cues)

Create a legend (draw symbols/pictures in the margin)



Write down any thought. This helps place you back in the room upon review