

Name: \_\_\_\_\_

Parent Initials \_\_\_\_\_

Per: \_\_\_\_\_

# ACTION PLAN

## Check off When Completed:

- \_\_\_\_\_ Parent signature on original test **AND** parent initials on this sheet when all steps are complete
- \_\_\_\_\_ Fill out item analysis on the back-side of this sheet
- \_\_\_\_\_ Complete Study Session with Mrs. Bastian on \_\_\_\_\_ (date) \_\_\_\_\_ (Mrs. Bastian's initials)
- \_\_\_\_\_ Turned in test review with all missing assignments for the unit **BEFORE** the unit test

**When all of the above are completed, schedule a retake**

## **WHAT I NEED TO DO IN ORDER TO RETAKE ASSESSMENT.**

1. Did you complete all the class work/homework before the Assessment? (Yes/No)
2. Did you take notes in class? (Yes/No)
3. Did you study (Yes/No) if yes, What study skill did you use to study for this assessment? \_\_\_\_\_
4. How often did you use the study skill and for how long?
5. Did you attend any study sessions before/after school or during RTI?
6. If yes, how many?
7. Did you feel prepared for the material presented on the original assessment? Why or why not?
8. If not, what can you do next time to be better prepared for the original assessment? What study habit will you start in this class to help you improve for your next assessment?

Based on the questions above and you item analysis, what is the most important step you need to complete before you retake this assessment and **know** the material?

